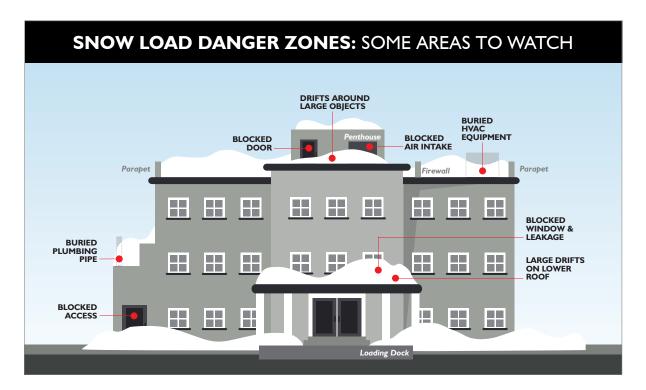


DEVELOPING A SNOW REMOVAL PLAN

SET SEG LOSS CONTROL



- Monitor snow and ice accumulations across the entire roof of all your buildings to determine when to start snow removal and establish access points so high snow load doesn't prevent roof entry.
- 2 Decide whether you will remove snow or hire a contractor to fulfill those duties.
 - If removing snow yourself, ensure your employees are appropriately trained and have equipment to avoid damaging roof coverings.
 - o If extension ladders are used, follow all ladder safety guidelines.
 - Never enter the roof alone, check your footing, look for tripping hazards, and never walk backwards while on the roof.
 - Only use plastic shovels and do not remove snow and ice down to the roof covering leave at least four inches to protect the surface.
 - o Do not block exits, walkways, fire hydrants, or gas and other utility valves when placing removed snow.
 - If using a contractor, have them sign a contract early and make sure they respond quickly if called. Ensure they have appropriate risk transfer language and adequate insurance for the work. Contact your SET SEG team for help determining what is adequate for this exposure.